



Quality of Life Granting Program

Terms of Reference

Policy: Terms of Reference Granting Program: Quality of Life		Review Date: February 2023 Previous Review Date: Oct 29, 2018
Established: Nov 20, 2018		Review Cycle: 3 years
Assigned to: Grants Committee		Review Date: 2023 /Effective 2024 Next Review Date: 2026

Description: Quality of Life Granting program is small granting program designed to reflect the **focus areas** of the Foundation, as well as be sufficiently broad-based to also address areas of focus identified in Field of Interest agreements.

The Program considers applications for ongoing core programs and innovative programs. Applications for operations may be considered in cases of emergent need where there is a plan for sustainability.

Funding Source	Specified grant allowance as noted in the granting policy , from the pool of Unrestricted Funds and Field of Interest Funds
Open Call	Open call to submit online Letters of intent (LOI)
Restricted	Full applications by invitation; notified by February 15
Decision	LOIs: Management recommendations for approval by Grants Chair. Applications: 1) Recommendations made by Grants Committee to the Board (Note: In cases where granting requirements for specific Field of Interest Funds cannot be satisfied by any of the requested applications, Management makes grant recommendations for those funds outside of the grant process based on due diligence.) 2) Approval by Board of Directors (Spring meeting)
Grant Size	Maximum of \$10,000
Focus Areas	Belonging: vibrant community where everyone belongs Reconciliation: address the TRC's 10 principles of reconciliation and/or 94 Calls to Action Diversity, Equity, Inclusion: projects which support equity seeking groups Field of Interest Fund agreement focus areas are satisfied from the applicants
Funding Term	One-time grants, timeline per approved application
Intake Deadline	LOI: February 1 annually Applications: March 1 annually
Eligibility	Applicants: <u>Qualified Donees</u> : A qualified donee is an organization that can issue official donation receipts for gifts it receives from individuals and corporations. It can also receive gifts from registered charities. "Qualified donees" includes a number of types of organizations, but for typical granting

	<p>purposes of the Foundation, refers to: registered charities, municipalities and municipal or public bodies performing a function of government in Canada.</p> <p>Geographical Area: Projects to benefit City of Saskatoon</p>
Not Eligible	<p>Outlined in Granting Policy</p> <p>Reports from previous years not submitted by deadline</p> <p>If funded consecutively 3 previous years</p>
Funding Limitations	<p>Annual funding</p> <p>Max 3 consecutive years</p>
Criterion Preferences	<ol style="list-style-type: none"> 1. Has a direct, meaningful and significant impact 2. Tracks outcomes through clear methodology (ie – measuring change in participants or community level not merely outputs such as participation in programs) 3. Engages program beneficiaries in planning, execution or evaluation 4. Involves community partnerships in program delivery 5. Mobilizes resources from multiple sources 6. Avoids unnecessary duplication of similar services 7. Has a sustainability plan for future funding needs
Community Celebration	<p>Early June</p>