

Who is the Saskatoon Community Foundation?

The Saskatoon Community Foundation (SCF) connects generous donors with meaningful local initiatives to create a more vibrant, inclusive, and caring Saskatoon. Through thoughtful grant making, strategic partnerships, and community storytelling, SCF plays a vital role in making a lasting impact. For more information, go to: www.saskatooncommunityfoundation.ca.

Why work with SCF?

At SCF, your ideas matter. You'll join a collaborative, creative team that values bold thinking and fresh perspectives. We foster a supportive, flexible work environment that encourages innovation and celebrates the power of storytelling to connect people and purpose. With flexible work hours and the possibility of a hybrid schedule, you'll have the autonomy to do your best work while contributing to something bigger than yourself. This is a place where you can grow professionally while making a meaningful difference in your community.

About the Role

On behalf of SCF, Essence Recruitment is looking for a talented and imaginative Communications Specialist who can bring our work to life through compelling content and creative communication. In this full-time, permanent role, you'll take the lead in developing content that informs, inspires, and engages our community across digital and print platforms. You'll write powerful stories that highlight the impact of our donors and partners, manage our social media presence, and support the creation of their community magazine, annual impact report, and donor materials. You'll also have the chance to stretch your creative muscles by producing graphics and short videos that add a visual dimension to our message. Working closely with a passionate team, you'll help shape the voice of SCF and ensure consistency across all communications.

Is this you?

You're a natural storyteller with a strong foundation in communications, marketing, or a related field. You've spent a year or two honing your skills and are ready to bring your voice and vision to a cause you care about. You're comfortable writing across multiple formats—from social media captions to in-depth articles—and you understand how to adapt your tone to connect with different audiences. Tools like Canva, CapCut, Mailchimp, and CRM platforms aren't new to you, and you enjoy using them to elevate your work. Organized and adaptable, you thrive in fast-paced environments and can manage shifting priorities with ease. Most importantly, you're passionate about building community and believe in the power of philanthropy to change lives.

Ready to Apply?

If you're a creative communicator with a passion for connection and community, we want to hear from you. Please send your resume and cover letter to tracy@essencerecruitment.ca by **August 8, 2025**.

